

ATLANTA CONTEMPORARY

Leadership Profile
Executive Director (ED)
Atlanta Contemporary
Atlanta, GA

Atlanta Contemporary engages the public through the creation, presentation, and advancement of contemporary art in vibrant Atlanta, GA. Hosting exhibitions, events, extensive adult and children's programming, and an on-campus Studio Artist program, we are committed to innovation, access, quality, influence, and collaboration in the contemporary arts.

<https://atlantacontemporary.org/about>

Status: Full-Time

Reports to: Board of Directors

Personnel management: Yes, four direct reports and contractors (rotating)

Exempt/Non-Exempt: Exempt - 501C3

Executive Director Leadership Summary

With a passion for Atlanta Contemporary's (AC) mission, the ED plans, directs, and is responsible for AC's artistic vision, educational and public programming, and stewards the museum's operations including managing an annual operating budget of \$1M.

The ED fosters creativity, remains committed to advancing arts and culture with a particular interest in contemporary art, and elevates the visibility of the museum locally, regionally, and nationally.

Note from the Board of Directors

The AC is celebrating its 50-year anniversary. During its five decades it has evolved from a photographer collective of Georgia State University students into a dynamic entity that has made significant contributions to the Atlanta Art scene and to Contemporary Arts in the Southeastern United States. It created Nexus Press - one of the premier non profit art presses in the United States. It established a renowned Studio Arts Program and created a free admissions policy to democratize art in Metro Atlanta.

The future Executive Director will lead the AC to achieve a new series of accomplishments that will be at least equally as impactful as the previous ED, and the new ED will create opportunities and drive initiatives to grow the organization's revenues, build capacity, and strengthen sustainability.

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Key Responsibilities

- Passion for the Mission with a growth mindset
- Visionary leader with emphasis on strategy and implementation.
- Nuanced appreciation of art with an interest in advancing the field of contemporary art and the evolving role of museums
- Collaborative leader who works closely with the BOD and staff to develop the necessary plans including the strategic plan, annual operating budget, development and fundraising, and others to effectively lead AC
- Works with the BOD providing leadership, guidance, and direction in order to effectively make decisions and guide the organization into the next 50 years.
- Supervises and motivates staff, independent contractors, volunteers to operate with integrity plus oversees policies and procedures of the museum
- Actively solicits donations and support from: individuals, members, foundations, government agencies, and corporate sponsorships
- Advances the core values of AC through artistic programming including the Studio Artist and Independent Curatorial Programs
- Assures financial transparency and stability of AC

Qualifications

- Minimum Bachelor's degree, Master's degree preferred.
- Minimum 4–6-years previous experience in a museum, arts organization or other non-profit organization.
- Minimum 5 years experience in a leadership role with staff/contractor and budget management responsibilities.
- Experience and proficiency in Fundraising and Development.

Specialized Knowledge/Skills/Abilities

While it is understood that no one person will bring every desired skill, characteristic, and experience, a background in the following specific areas would be beneficial:

- Art Knowledge: preferred expertise in contemporary art and design practice including exhibitions, events, and curatorial practice
- Real Estate and Facilities Management: ability to manage artist studio rentals and upkeep of entire campus and historic structures

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Working Conditions

- Must have the flexibility to accommodate temporary shifts in schedules.
 - Weekend and evening work required.
 - The above statements are intended to generally describe the work being performed by the person in this role. They are not intended to be an exhaustive list of all responsibilities.
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Application Process

Interested applicants should forward the following to: careers@atlantacontemporary.org

- Resume
 - Cover Letter
 - Three Professional References
 - The final candidate is to successfully complete a background screening and reference check process.
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Compensation

The target annual salary begins at \$120,000. AC offers a competitive benefits package which may include moving expenses.

EEO/AA Statement

Atlanta Contemporary provides equal employment opportunities to all employees and applicants without regard to race, color, religion, sex, national origin, age, disability, genetics or Veteran/Reserve/National Guard status.